

TRADITION AT WILLBOOK PLANTATION PROPERTY OWNERS ASSOCIATION,  
INC.

OPEN MEETING OF THE BOARD OF DIRECTORS  
January 25, 2018

Minutes

The monthly meeting of the Board of Directors of Tradition at Willbrook Plantation POA, Inc. was held on Thursday, January 25, 2018 at the Owner's Clubhouse.

Present Board Members

Frank D'Amato, President  
Dick Baughman, Vice President  
John Bartha, Secretary  
Brian Kramer, Treasurer  
Debbie Moeller, Director

- I. **Call to order-** Frank D'Amato called the meeting to order at 3:00 p.m.
- II. **Open forum for Homeowners-** Jenette Renault and Bill Renault
- III. **Committee Reports:**
  - a. Social – May 5, 2018 garage sale and summer social for new resident event was talked about. No official dates have been set at this time.
  - b. Willbrook Blvd.- County repairing cable lines that had been cut. Paving will be done in spring 2018.
  - c. ARB – New house under construction on Sandfiddler Drive.
  - d. B&G – Alex Herndon gave a receipt for filters for the clubhouse \$10.68 from Palmetto ACE Home Center. (See Exhibit A)
- IV. **Approval of December Minutes Open Meeting:** Dick Baughman made a motion to approve the December 20, 2017 open meeting minutes and the B&G report seconded by Brian Kramer. All in favor motion passed.
- V. **Tradition Financial Report**
  - a. New CD \$100,000 at Palmetto Heritage Bank – Frank D'Amato talked about the CD that was purchased at Palmetto Heritage Bank for \$100,000.00 from the reserve account 24 months. Frank D' Amato provided Mitzi Carley with a receipt for office supplies from OfficeMax \$92.87 this charge is from the Association Card.
  - b. Approve December Financial Report – Dick Baughman made a motion to approve the December 2017 financial report, seconded by Brian Kramer. All in favor motion passed.
- VI. **Unfinished Business**
  - a. Pool Leaks – Rick from Lowcountry Pools talked with the Board regarding the The repairs that will need to be done he will provide a proposal.

- b. Pool Deck Bids – Alex Herndon will start the proposal process for the pool Decking.
- c. Bridge Lights 2018-They are all working at this time but will need to be replaced in 2018.
- d. Insurance – Contractors- John Bartha spoke about insurance contracts needing to be signed by the vendors when new invoices come in each time before they are paid.

**VII. New Business**


- a. Sign Repairs-The volunteers have provided a list of signs that need to be repaired or replaced. The stop signs need to be reviewed as well.
- b. Spectrum Service – Guest speakers Craig Barbarino and Jolene Boyer from Spectrum spoke with the Board regarding the options they can provide to the Tradition at Willbrook homeowners. At this time the Board is reviewing and will talk about it at a later date.
- c. Annual Home Owners Meeting Tuesday February 27, 2018@ 4:00pm check in time Annual meeting to begin at 4:30pm.

**VIII. Next meeting:**


- a. Next BOD meeting, Thursday February 15, 2018 @ 3:00pm  
This is the Prep Meeting.
- b. Brian Kramer made a motion to adjourn the meeting at 4:51 p.m. seconded by Debbie Moeller. All in favor motion passed.

Accepted:

  
Frank D'Amato, President



Mitzi Carley  
Recording Secretary

  
Date Approved and Signed